

WANNEROO GOLF CLUB (INC)

BY-LAWS

Adopted by a resolution of the Management Committee in accordance with section 42 (d) of the Rules on 31st March 2009. (gm2009)

PART ONE - PREAMBLE

1.1 CITATION

These By-laws may be cited as the Wanneroo Golf Club By-Laws.

1.2 REPEAL

Any By-laws in force prior the 31st March 2009 are hereby repealed except insofar as they are herein incorporated. (gm2009)

1.3 INTERPRETATION

In these by-laws, unless the contrary intention appears -

1.3.1 "Fixtures book" means the annual programme of scheduled competitions.

1.3.2 "Officers of the Club" are those members of Management Committee identified as Officers of the Club under Rule 36.

1.3.3 "Privileges of the Club" means the use of any or all of the Club facilities and includes all external courtesies extended to Club Members.

1.3.4 "Rules" means Rules Of and Governing Members of Wanneroo Golf Club Inc.

1.3.5 "Main competition days" are Saturdays for gentlemen and Thursdays for ladies.

1.3.6 The term "motorised buggy" includes any vehicle approved for carrying / transporting a player and their clubs and equipment. It includes motorised carts, motorised tricycles, and motorbikes.

1.3.7 The "Starter" is the person rostered by Match Committee for the particular competition or, in his or her absence, the Club Professional or their nominee.

PART TWO - MATCH

2.1 PLAY

2.1.1 Play is not permitted before the event on main competition days and such other days as designated by Match Committee.

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- 2.1.2 Members not taking part in a competition under the control of the Match Committee may, subject to their membership playing rights, play on the day of the competition when and where directed by the starter.
 - 2.1.3 The Captain or, in his absence, the President or, in his absence, any member of the Management or Match Committees shall have the authority to close the course.
 - 2.1.4 When, play is in progress repeated short blasts of a siren shall mean that play is to be abandoned and that the course has been closed.
 - 2.1.5 The Match Committee or, in the absence of a quorum of that Committee, the Captain or, in his absence, any member of the Match Committee shall have the authority to discontinue, suspend or continue play.
 - 2.1.6 One long blast of the siren shall mean play is suspended and players shall cease play and mark and lift any balls in play. Two long blasts shall mean play must be recommenced.
 - 2.1.7 Members of the club shall display the current year's membership badge on the outside of their golf bag.
 - 2.1.8 The Captain and the General Manager have the discretion to allow Non Playing members to play up to six games per annum.
 - 2.1.9 The Captain and the General Manager have the discretion to allow Senior Ordinary members to play on Saturday afternoons, subject to availability, during the season for a fee as set by Management from time to time. The current fee is \$27.00.
- 2.2 **TIMESHEETS**
- 2.2.1 A Member may place his own name plus the name of one other Member in different timeslots on the time sheet. A Member may place his own name plus the names of three other Members on the timesheet provided all the names are placed in the same timeslot.
 - 2.2.2 Waiting lists are an integral part of the timesheet. Whilst the booking sheet is open, and the timesheet is full Members may use the on-line waiting list. If a member cancels their name from the timesheet, a replacement will be brought forward from the on-line waiting list. Once the timesheet is closed the waiting list may be accessed by contacting the Professional's shop.
 - 2.2.3 Whilst the on-line booking timesheet is open, Members whose names appear on the timesheet for any event are required to cancel on-line, or contact the Professional's shop of their inability to play and their withdrawal from a competition, timesheet, or waiting list. Once the timesheet has closed the Member is required to contact the Professional's shop to cancel their booking. A Member failing to meet this requirement in a timely manner on two or more occasions shall be liable to a penalty under By-Laws 5.8. Opening and Closing times are determined by Management.

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2.3 PRIORITY

2.3.1 Competition fields have priority until the last group has “turned” for their final nine holes. Players following shall then remain one fairway clear behind the field.

2.3.2 Non-competition groups of four players have priority over other groups.

2.4 STARTER

2.4.1 When a Starter is on duty, notwithstanding the timesheet, he or she shall control the tee off times and the tees allotted. The Starter shall have the power to act for and with the authority of the Match Committee.

2.4.2 Players shall report to the Starter ten (10) minutes prior to their scheduled tee off time. Failure to so report shall make the player liable to loss of place.

2.5 SCORE CARDS

2.5.1 Members shall report and confirm in writing, or by returning the scorecard to the Club, all competition round scores returned by them at any other club. They shall also advise the course rating of the day.

2.6 VISITORS

2.6.1 Visitors who are members of clubs affiliated with the WAGA may enter Club competitions designated “Invitation”. Such visitors shall pay the prescribed competition’s fee but shall not be liable for green fees.

2.6.2 Visitors who do not enter the competition on a designated “Invitation” day or who have the approval of the Match Committee to play on any other day shall pay the prescribed green fee.

2.6.3 Visitors being members of clubs sharing reciprocal rights with Wanneroo Golf Club shall not be liable for green fees.

2.6.4 Visitors who have been given approval to play in a competition other than a designated “invitation” competition shall not be permitted to win the main competition trophy.

2.7 GREEN FEES

2.7.1 Excepting for classes of Members, entitled under the Rules to play golf on the course, the following green fees shall be payable before any person may play golf on the course (not including the practice fairway) - Subject to By-Law 2.6, Members’ guests playing in competition - \$27 Members’ guests playing otherwise than in competition - \$27. Visitors not being Members’ guests - \$38. Provided that the General Manager or the Captain may, at their discretion, waive all or part of the green fee otherwise payable by an individual.

2.7.2 In accordance with the Constitution Rule 14 “Conditional Playing Rights” shall have a fee structure as set by Management from time to time. The current fee is \$27.00 for 18 holes of golf and \$13.50 for 9 holes of golf.
(gm2006)

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2.8 COMPETITION FEES

2.8.1 The fee for playing in a competition conducted by Match Committee pursuant to Rule 47, for each 18 holes or part thereof, shall be \$7 including GST or such other fee as stated on the timesheet that Match Committee shall determine for special events.

2.8.2 The Captain may, during the summer season, declare certain days as "Invitation" days that permit Members to invite guests along to play in competitions and only pay the competition fee.

PART THREE - GREEN

3.1 COURSE PRESERVATION

3.1.1 Divot marks shall be repaired by breaking in the sides of the divot. Players may be required by Green Committee to carry and use sand buckets for the purpose of repairing divots.

3.1.2 Before leaving a bunker, players shall carefully smooth over all holes and footmarks by raking towards the centre of the bunker.

3.1.3 After use, players shall place the rakes in the bunker laying the same direction as the fairway.

3.1.4 Players shall ensure that all pug marks; spike marks or other damage is repaired in the proper manner before leaving the green.

3.1.5 Entry to the lakes is prohibited.

3.1.6 A maximum of two motorised buggies to be used by any group of players.

3.1.7 Course conditions may be such that the use of motorised buggies may be partially or completely restricted for limited periods by the Green Committee.

3.1.8 Members practicing, social groups, or groups of players not in designated competitions will use the yellow tee markers.
Ladies will use the red tee markers.
Blue tee markers are for the use of authorised competition play only.

3.2 PRACTICE AREAS

3.2.1 The Club Professional shall control the use of the practice driving range.

3.2.2 Practice chipping shall have precedence over putting on the practice chipping area.

3.2.3 The practice putting greens shall be used only for putting practice or organised putting competitions.

3.3 COURSE ALTERATIONS

3.3.1 Any material change in the course layout shall be in accordance with the Course Master Plan. (gm2003)

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PART FOUR - HOUSE

4.1 LOCKERS

4.1.1 Use of a locker is subject to an annual fee set by Management Committee, which entitles a Member to use the designated locker during the term of active membership. A Member who has use of a locker will be obliged, upon transferring to a Non-Playing category, to surrender his/her locker. Upon returning to a Playing category, a former locker holder shall be allocated the next available locker.

4.1.2 For those Members who have paid a one-time \$100 locker fee there will be no further charge until 2012 when this clause will become void.

(gm2009)

4.2 DRESS

A high standard of dress is expected at all times, both on and off the course.

4.2.1 Minimum suitable attire for gentlemen shall be:

4.2.1.1 Golf Attire

Shirts - to be collared, which include mock turtlenecks and skivees, tucked in at all times.

Socks - predominately white.

Shorts/Slacks – length of shorts to reflect current fashion, however three quarter length pants are not acceptable. Patch pockets are permitted but “cargo” type pants with multiple side pockets are not permitted. All slacks or shorts must be worn with a belt.

Golf Shoes – no metal spikes.

4.2.1.2 House

Lounge Area – golf attire is permitted at all times however Members are encouraged to shower and change into smart casual clothing with dress shoes in keeping with acceptable contemporary standards taking into account current fashion trends.

Shirts – dress shirts tucked in at all times unless designed to be worn out.

Roll neck shirts or skivees may be worn with jackets.

4.2.1.3 Sportsman’s Bar

Golf attire

4.2.1.4 The following attire is NOT allowed at anytime:

Denim, vinyl, bomber style jackets, tee shirts or shirts with slogans, singlets, shorts or trousers with drawstrings, “Cargo” style shorts with multiple side pockets, stubbies, tracksuits, thongs or sandals.

Allowances will be made for members who are coming from the car park to the locker rooms to change into golf attire.

(dr2006)

4.2.1.5 In special circumstances these dress rules may be relaxed at the discretion of the Captain, President or Chairman of House.

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4.2.2 A high standard of dress is expected at all times for ladies, both on and off the course. Unless specified, you will be expected to shower and change before entering the lounge.

4.2.2.1 After golf, in the lounge and dining room, a high standard of dress which may include:

Tailored slacks with fashion shirt or fashion jumper/cardigan, with or without jacket, tailored dresses, shirts or suits.

4.2.2.2 On the course;

Shorts, skirts or pants (all lengths) – must be tailored, not stretch fabric or figure hugging styles.

Shorts to be mid thigh in length or slightly longer.

Shirts – may be worn with or without collar, but must have a high neck, and must be a sports type shirt, and are not longer than 17cm from the waist (mid hip). Over shirts must have side splits or a firm band. Shorter style sports shirts may be worn, provided, that they are not such a length that the midriff is revealed during the swing.

4.2.2.3 Not permitted – Denim of any sort. Cargo type trousers and shorts (i.e. those with outside pockets). Baggy T-shirts, midriff tops, shirts with slogans or advertising. Thongs, sand shoes, joggers, stockinged or bare feet. Track, trainer or leisure suits.

4.2.3 No person shall remain in the clubhouse or be permitted to play on the course unless he or she is attired in accordance with the dress standards as defined in By-Laws 4.2, 4.2.1 and 4.2.2. A member of the Management Committee or the person in charge of the bar shall have the right to refuse persons, not suitably dressed, the use of the clubhouse. A member of the Management Committee, the Professional or the Starter shall have the right to refuse persons, not suitably dressed, the use of the course.

4.2.4 Golf shoes may be worn in the Clubhouse.

4.3 POSTERS

4.3.1 No notice or written or printed matter shall be posted on or about the clubhouse unless authorised by the General Manager, and no Member shall deface or remove any such notice or paper that has been so posted.

4.4 PERSONAL PROPERTY

4.4.1 Members' personal property including golf bags, golf buggies and golf clubs and accessories, shall not be deposited in the clubhouse other than in the places specifically provided for the purpose and subject to fees prescribed by the Management Committee, provided that the Club shall not be held liable for any loss or damage occurring to such stored equipment.

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4.5 RAFFLES

4.5.1 Minor raffles shall only be conducted on clubhouse premises by authority of the Chairman of the House Committee or President.

4.6 EQUIPMENT STORAGE

4.6.1 Members may apply for and be granted on a first come first served basis, storage space for golf equipment.

4.6.2 Storage space allocated must be used for golf equipment only and must be within the space provided.

4.6.3 Storage of motorised carts shall be subject to an annual fee as determined by the Management Committee.

4.6.4 Storage of handcarts shall subject to an annual fee as determined by the Management Committee.

PART FIVE - GENERAL

5.1.1 SUBSCRIPTIONS

Members Subscriptions shall be determined by the Management Committee and approved by the Members at the Clubs EGM each year in November. Subscriptions meet the relative clauses in the Clubs Constitution.

5.1.2 Where it appears to the Management Committee that if a subscription were payable in full by a Member, the Member would have to forego continuance of membership of the Club, the Management Committee, having regard to the special circumstances and merits of the case, including the time during which the individual concerned has been a Member, may make such arrangements with the Member as to remission of such part of his/her subscription as it may decide, in order that the Member may continue to be a Member, in all respects, as if the subscription were paid in full. Any arrangement made under this By-Law is to be regarded as applying only to the particular case to which the arrangement relates, and is not to be taken as a precedent in accordance with which the Management Committee is obliged to act in any other case.

5.1.3 Members attaining the age of 21 yrs, who having been a Junior Member for a minimum period of two years will be permitted, a remission of the usual fee payable of 40% per annum decreasing by 10% per annum until age 25 where they shall be required to pay the usual subscription for that membership category. All affiliation fees and levees will be payable. These members will be deemed to be Post Junior Members.

5.1.4 Asset Replacement Levy

An asset replacement levy of \$40 plus GST shall be payable by all playing category members (gm2006)

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5.1.5 House Credits:

A house credit of \$240.00 pa shall be applicable to all playing categories other than juniors and conditional members.

House credits are for the current year and only for bar/kitchen purchases.

(gm 2006)

5.1.6 Insurance:

All playing members shall take out the members' insurance cover, as set each year at the EGM. (gm 2004)

5.1.7 SPECIAL ACCESS MEMBERSHIPS

5.1.7.1 LIMITED ACCESS MEMBERSHIP

This category is designed to give some flexibility to the Management Committee to cater for requests for membership from persons who are in Western Australia for limited periods of time, visiting relatives or on work contracts.

As no nomination is payable the Special Access Member would enjoy full playing rights based on gender but no voting rights.

Eligibility:	Open to anyone
Duration:	Minimum period 1 month - Maximum 12 months
Playing Rights:	Full, based on gender. Ineligible to win "Board" Events.
Nomination Fee:	Nil
Subscriptions:	\$240 / month payable in advance
Levies and Fees:	Bar Levy – proportional \$20 / month to a maximum of \$240. Golf Link, WAGU and Insurance are all payable. Asset replacement - nil
Administration:	Interviewed and recommended by General Manager, endorsed by Management Committee

5.1.7.2 MTT CATEGORY

Subject to approval by Management Committee, this special category limits those members to playing on Monday, Tuesday PM and Thursday PM subject to other competitions or events.

Nomination Fee:	\$100. If the member wishes to change category the balance of the nomination fee payable at that time must be paid.
Subscriptions:	As determined by the Management Committee and approved by the Members at the EGM in November each year.
Levies and Fees:	Golflink, WAGU, Insurance and Asset Replacement are all payable.

5.1.8 NON PLAYING CATEGORY CHANGES

Members, upon written application prior, may be granted permission to change to the Non Playing category within a calendar year if they intend to be absent from the Club for an extended period of time, that is, more than 3 months. The Member must be financial at the time of the request and a credit for the difference between the member's usual category subscription and the Non Playing subscription will be applied to the following year's subscription.

(gm 2005)

5.2 CAR PARKING

5.2.1 Members cars shall be parked in the bays marked on the Members' car park. The Committee car park shall be for the exclusive use of members of Management Committee, Match Committee Members rostered for duty, The Lady President, The Lady Captain and such other persons that the Management Committee may from time to time approve.

5.3 PROMOTION

5.3.1 Members of Intermediate, Restricted Playing Rights or Restricted Playing Rights 'A' categories may accept promotion in accordance with rules 7(c) and 8(c) if so required by Management Committee.

5.4 GUESTS

5.4.1 Members who invite guests to the Club within the provisions of Rules 77 to 80 are to remain in the company of these guests and ensure their guests' compliance with the By-Laws.

5.5 MOTORISED BUGGIES

5.5.1 A competitor wishing to use a motorised buggy on a regular basis may use a vehicle of a type approved by the Management Committee with the consent of the Management Committee after providing suitable evidence of a handicapping medical condition. Provided that the Captain may prohibit the use of motorised carts in certain events and in certain course conditions.

5.5.2 Occasional use may be made of vehicles hired or otherwise arranged through the pro shop, excepting by competitors in Board events or Club championship events.

5.5.3 Vehicles may not be driven on tees, greens, and slopes abutting greens, within 10 metres of the front of the greens, in the rough or on any other part of the course declared from time to time by the Green or Match Committees.

5.5.4 Use of all motorised buggies is conditional on said buggies displaying a clearly visible sign stating contents of 5.5.3

5.6 CONDUCT

5.6.1 Members shall not conduct themselves on any golf course in a manner considered by the Management Committee as unseemly.

5.7 COMPLAINTS

5.7.1 All, complaints shall be made in writing to the General Manager who shall submit it to the Management Committee.

5.8 PENALTIES

5.8.1 Any member who is, in the opinion of any 3 Officers of the Club, in breach of the Rules or By-Laws, may have any or all of the privileges of the Club withdrawn for a period not exceeding 3 months, with such suspension having immediate effect. Provided that such suspended Member shall have the right of appeal to a meeting of Management Committee, which shall be convened within one week of such request, in writing, by the appellant being delivered to the General Manager. Such meeting of Management Committee shall have the right to rescind or vary the terms of the suspension.

5.9 INDEMNITY

5.9.1 Every present or former Officer of the Club, or member of the Management Committee, shall be indemnified out of the funds of the Club against all costs, charges, damages or expenses incurred by that person by reason of any contract or obligation entered into, or of any act done or default made by that person, in any way in or arising from the performance by that person, of that person's duties as such Officer or member of the Management Committee, except where such costs, charges, damages or expenses have been caused by that person's own negligence.

5.10 DOGS

5.10.1 No dogs shall be permitted on the course or in the clubhouse unless expressly permitted by a member of the Management Committee or the General Manager.

5.11 TRUST FUND

5.11.1 Amounts received by the club by way of legacies to fund the perpetuation of long established events shall be carried as a liability in the Balance sheet of the Club for such time as the Management Committee sees fit to perpetuate the event transferred to Club revenue.

5.11.1 The amount of \$4000 is held in trust to perpetuate the Con Zagar Cup.

5.11.2 The amount of \$1572 is held to perpetuate the P.G.Chapman Brooch.

6.1 ELECTIONS.

Elections by ballot in accordance with rule 38 shall be as follows.

6.1.1 Where two candidates stand for a single position a secret written ballot shall be held where voters indicate their preferred candidate.

6.1.2 Where three or more candidates stand for a single position, a secret written preferential vote shall be held where voters are required to place a number "1" against the candidate of their choice known as their "first preference". Voters are then required to place the number "2", "3" etc against the other candidates listed on the ballot paper in order of preference. The counting of

preference votes also known as the “Primary Vote”, takes place first. If no candidate secures an absolute majority of Primary Votes, then the candidate with the least number of votes is eliminated from the count. The ballot papers of the eliminated candidate are examined and votes reallocated amongst the remaining candidates according to the number “2” or “second preference” votes. If no candidate has yet secured an absolute majority of the vote then the next candidate with the least number of primary votes is eliminated. This preference allocation continues until there is a candidate with an absolute majority. Where a second preference is expressed for a candidate who has already been eliminated the voters third or subsequent preferences are used.

- 6.1.3 Where three or more candidates stand for two or more positions, a secret written ballot of the Borda Count method shall be held where –
Voters number all candidates in accordance with their preference (with their first preference being marked “1”. Each candidates gets 1 point for each first vote received, 2 points for the second place, etc., all the way up to N points (where N is the number of candidates).
The candidate with the least point total is the first elected, the candidate with the next least points is the next elected and so on.

7.1 LIFE MEMBERS

1. Life Members, Advisory Review Committee shall act in accordance with the Clubs Constitution Rule 6(a)(b).

A Wanneroo Golf Club Member nominating a member(s) for Life Membership shall, at the direction of the Management Committee be asked to provide a supporting submission in accordance with the following criteria.

- (a) An Advisory Review Committee (3-4 members) shall be appointed by the Management Committee to review recommendation(s) of Life Membership.
- (b) Nominations shall be submitted only by the Management Committee and shall be considered by the Advisory Review Committee at the direction of the Management Committee.
- (c) The Advisory Review Committee is to act in a **confidential** manner and has no authority, other than to review and report to the Management Committee on any recommendations.
- (d) The Advisory Review Committee’s recommendation(s) shall be in writing and contain the reasons for such recommendations.
- (e) Criteria for Advisory Review Committee recommendation(s) shall be in writing and contain the reasons for such recommendations:
 - Life Membership is the highest award available to recognise the exceptional contribution of an individual to the Wanneroo Golf Club Inc. It is therefore only to be awarded under exceptional circumstances as set out in the criteria.
 - In considering the award of a Life Membership an individual must have demonstrated significant sustained effort and exceptional service, without personal gain or reward for the betterment of the Club.
- (f) Upon endorsement by the Management Committee of the Advisory Review Committee’s recommendation(s), the process in accordance with the Clubs Constitution Rule: 6(a)(b) shall be presented to the Members for consideration at a convened General Meeting.

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- (g) That this Advisory Review Committee, when deemed appropriate, may elect to interview the nominated member, but only if considered to be essential and only with their agreement.
- (h) Any recommended changes to this bylaw will be submitted to the Management Committee for consideration.
- (i) Life Membership shall commence from the 1st day of the year immediately after being awarded.

Criteria: It is expected that the individual concerned will be reviewed but not limited to the following criteria;

- *Must be a financial member of the Club at the time of appointment unless due to extenuating circumstances, such as prolonged health issues, the member is no longer a financial member.*
- *All nominations must have served the Club on the Management Committee or other club committees, pennants, volunteer/employee, sponsorship, major financial contributions or other special circumstances that warrant consideration for this honour.*
- *Years of club membership shall be at least 15 years.*
- *General Club attitude and demeanour shall be those consistent with the expectations of the club membership.*
- *No nomination shall be of a sole financial contribution or of a controversial nature.*

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APPENDIX

Wanneroo Golf Club (Inc)

Schedule Of Fees as at 06/04/2009
(BY-LAWS)

Senior Ordinary Members	-\$27.00 to play Saturdays subject to approval.
Members Guests	-\$27.00 playing in a competition.
Visitors	-\$38.00 per player
Conditional Players	-\$27.00 per 18 holes/\$13.50 per 9 holes
Competition Fees	-\$ 7.00 per player
Locker fee	-\$35.00 per annum
Buggy Space	-\$66.00 per annum
Buggy Space-Powered	-\$80.00 per annum
Motorised Carts	-\$265.00 per annum